



GSK Hvězdova 1734/2c 140 00 Praha 4 Czech Republic

Tel. +420 222 001 111 www.gsk.cz

| Term | Definition |
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| Corporate scope | GSK will issue one report for each country showing all Transfers of Value made to HCPs / HCOs in that country by GSK. |
| Reporting date | GSK has defined two types of Transfers of Value for Reporting Date purposes: a Monetary Transfer of Value is a payment of money made to an HCP/HCO by GSK either directly or through an intermediary (for example, fees for service). The Reporting Date for these Transfers of Value will be the actual payment date, irrespective of when the event happened (for example, when a consultancy fee is paid, not when the work took place). a Non-monetary Transfer of Value is a benefit received from GSK either directly or through an intermediary without a monetary payment (a flight or a congress registration fee paid to a travel agent or events organiser, for example). The Reporting Date for these Transfers of Value will be the event date (for example, when the congress took place). |
| Value Added Tax | GSK has taken the decision to report values including VAT wherever possible due to the complexity of VAT regimes around Europe and the inconsistency of whether VAT may or may not be reimbursable depending on where the transaction took place and the country of residency of the HCPor HCO. All other taxes are included in the reported values. |
| Currency | GSK records Transfers of Value in the currency in which the transaction took place. The |
| conversions | report will show all values in the currency of the country in which the report is made. |
| HCPs employed by GSK | GSK will not report payments made to HCPs who are employed by GSK as staff members. GSK considers that it would be inappropriate to disclose an employee's salary, bonus, expenses and benefits. |
| Multi-year contracts | Transfers of Value are reported on the relevant Reporting Date (payment date or event date – see above) irrespective of the duration of the contract. |

Content Lab NP-CZ-NA-LTR-240002, May 2024